

# KOLBE CATHOLIC COLLEGE 2021

YEAR  
**10**



FOR MID JANUARY SHOP COLLECTIONS, ORDERS MUST BE PLACED BY  
**WEDNESDAY 16<sup>TH</sup> DECEMBER 2020**

Student Name:	Student Surname:	Student ID #:
Address:	Suburb:	Postcode:
Mobile:	Home:	Work:
Email:	<b>SCHOOL CODE: KOL010</b>	

### BOOKLIST SUBMISSION OPTIONS:

1. Fill out and return this completed booklist to your school by the above date.  
**(PLEASE SEE OVER PAGE FOR HOW TO ORDER)**
2. Place your order online and choose either **PICK UP FROM SHOP** (only available until **Wed 16<sup>th</sup> Dec 2020**) or **HOME DELIVERY**. (INSTRUCTIONS OVER PAGE)

**ALL ORDERS MUST  
BE PREPAID  
WE WILL NOT BE  
ACCEPTING PAYMENTS  
ON THE DAY OF  
COLLECTION.**

### PAYMENT OPTIONS:

Payments can be made by Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards. Credit Cards will be charged at the time of processing your order. **ALL HOME DELIVERIES MUST BE PREPAID.**

## CREDIT CARD PREPAYMENT

MASTERCARD     VISA    (CREDIT CARDS WILL BE CHARGED AT THE TIME OF PROCESSING YOUR ORDER)

CARD NO:

[ ] [ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ] [ ]
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EXPIRY DATE:

[ ] [ ]	[ ] [ ]
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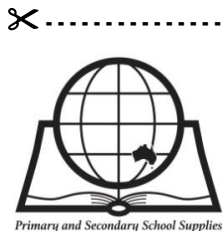
\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CARDHOLDERS NAME (CAPITALS)

\$ \_\_\_\_\_ . \_\_\_\_\_  
TOTAL CHARGED

<b>OFFICE USE ONLY</b>	ACC # _____	BTS # _____	PC # _____
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▼ PLEASE TEAR OFF SLIP AND RETAIN FOR YOUR OWN REFERENCE ▼



### ATLAS EDUCATIONAL PTY LTD

5 Miller St, Epping, VIC, 3076  
Ph: (03) 9408 4244 Fax: (03) 9408 4254  
Email: sales@atlaseducational.com.au  
Web: www.atlaseducational.com.au

A.C.N. 007 333 520 A.B.N. 20 007 333 520

SCHOOL: KOLBE CATHOLIC COLLEGE

Year Level: 10

Student Name: .....

**COLLECTION DATE: THURSDAY 21<sup>ST</sup> JAN 2021 (shop only)**  
**COLLECTION PLACE: ATLAS EDUCATIONAL**  
**COLLECTION TIMES: Shop Hours**

Uncollected unpaid booklists will be held at 5 Miller St, Epping for **7 Days** after book collection date then will be cancelled and items returned back to stock.

Payments can be made by Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards.  
**(Credit Cards will be charged at time of processing your order)**

# 2021 BACK TO SCHOOL

All queries concerning the booklist and supply of books/stationery should be directed to:  
**ATLAS EDUCATIONAL PTY LTD, 5 Miller Street (Cnr Miller St and Cooper St), Epping, VIC 3076**  
PH: (03) 9408 4244 FAX: (03) 9408 4254 EMAIL: [sales@atlaseducational.com.au](mailto:sales@atlaseducational.com.au)

**SHOP TRADING HOURS: (May – mid Oct CLOSED SATURDAYS)**  
Monday – Friday: 9am – 5pm Saturday: Closed Sunday: Closed  
Saturday opening hours from Nov 23<sup>rd</sup> 2020 – Feb 13<sup>th</sup> 2021: 9am – 2pm

**PLEASE READ CAREFULLY AS OUR METHODS FOR DELIVERY AND COLLECTION HAVE CHANGED TO COMPLY WITH CURRENT COVID SAFE RULES/REGULATIONS.**



THERE WILL BE **NO SCHOOL COLLECTION** OF BOOKLISTS FOR 2021.  
THE FOLLOWING OPTIONS ARE AVAILABLE TO YOU:



## → ONLINE HOME DELIVERY & SHOP PICKUP

(ALL HOME DELIVERIES WILL BE DESPATCHED MID JANUARY 2021)

1. Log on to [www.atlaseducational.com.au](http://www.atlaseducational.com.au)
2. Select "Booklists" (This will take you to the Web Ordering page).
3. Enter school code (**REFER TO FRONT PAGE**)
4. Select your year level, and then click "Display my list" (No password required).
5. Select items required then choose either **SHOP COLLECTION OR HOME DELIVERY**.
6. Payment must be made in full when ordering online.

Please note if you are unable to purchase your items online, booklists can also be handed into your school, but these **MUST BE PREPAID** regardless of which collection/delivery method you choose.  
**UNPAID ORDERS WILL NOT BE PROCESSED.**



The Home Delivery option is offered all year round, however if you would like to collect your booklist order from our store, we have added a shop collection option to the online ordering system. It will operate the same way as a school collection except you will collect your order from our store instead of at school on the allocated date. You will also need to pay for it in full before collection. This option will only be available until the 16<sup>th</sup> December 2020 after which your only option will be **HOME DELIVERY**. All home deliveries will be dispatched mid-January 2021 to your home address as they have every other year. A flat rate postage fee of \$10 APPLIES to all home deliveries (no processing & distribution charge).

## → IN STORE PURCHASES

THE FOLLOWING RULES WILL APPLY TO OUR RETAIL STORE AND ARE SUBJECT TO CHANGE  
PLEASE REFER TO OUR WEBSITE FOR UP TO DATE COVID RESTRICTIONS

There will be a **limit of 12 people** allowed within the store at a time (a maximum of 2 family members per family). To reduce wait times, customers are asked to carefully pre-fill their booklists along with contact and credit card details. **You must** select only the items you are certain you need as we will be charging your card before you return to collect your order. This could take anywhere from 1 – 3 days. \*This only applies to full booklists. We will have an express service for up to 5 items.

## PAYMENT AND PRICING

- Payments can be made with Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards.
- Credit Cards will be charged at the time of processing your order.
- **Pricing of textbooks are correct at the time of booklist printing and are subject to change without notice.**

## REFUNDS/RETURNS/EXCHANGES

REFUNDS/EXCHANGES/RETURNS ARE AVAILABLE UNTIL SATURDAY 6<sup>TH</sup> FEB 2021

- Refunds/exchanges are given on **TEXTBOOKS ONLY**, and only in their **ORIGINAL CONDITION (we will not accept books that have been covered or written in regardless of whether or not the wrong book was given)**
- Books will only be accepted for refund/exchange if they have been wrongly supplied (in original condition) **OR** if they are deemed faulty from the manufacturer (misprint or misbound). **Reasons such as changing your mind, subject drops or accidental purchases will not be accepted.**
- **We do not accept refunds/exchanges on stationery, study guides, calculators or on sale items unless faulty.**
- All electronic material (digital cards/digital subscriptions etc) are **FIRM SALE** and **NON REFUNDABLE**.



## SHOP PICKUP INSTRUCTIONS

If you have selected shop pickup in mid January, check the dates that have been allocated to your school on the front of your booklist.

- Collection date/time is on the tear off slip located on the front of this booklist.
- **Please check your order carefully on the day as any claims arising from short supply of any part of your order will not be recognized after 14 days of sale date.**
- Any out of stock items will be marked as **TO FOLLOW** and shall be supplied to your child at school once they become available.



**PLEASE TICK THE ITEMS REQUIRED IN THE BOX PROVIDED**

	Item No	Qty Rqd	Tick <input checked="" type="checkbox"/>	Unit Cost	Total Price
<b>ENGLISH</b>					
MACBETH PARALLEL 3ED	1	1	<input type="checkbox"/>	23.95	23.95
TOMORROW WHEN THE WAR BEGAN [MARSDEN]	2	1	<input type="checkbox"/>	18.99	18.99
<b>FOOD TECHNOLOGY</b>					
DECOR TELLFRESH OBLONG 2L (RETAIN FROM YR 9)	3	1	<input type="checkbox"/>	7.20	7.20
<b>HEALTH &amp; PHYSICAL EDUCATION</b>					
NELSON FIT FOR LIFE YR 9&10 2ED WORKBOOK FOR VIC [MALPELI] (RETAIN FROM YR 9)	4	1	<input type="checkbox"/>	31.95	31.95
<b>ITALIAN</b>					
PARLIAMO ITALIANO INSIEME 2 WORKBOOK CD & ACCESS CARD [GHEZZI]	5	1	<input type="checkbox"/>	43.95	43.95
PARLIAMO ITALIANO INSIEME 2 STUDENT BOOK [PAGNI]	6	1	<input type="checkbox"/>	65.95	65.95
<b>LITERATURE</b>					
GREAT GATSBY [FITZGERALD]	7	1	<input type="checkbox"/>	19.99	19.99
<b>MATHEMATICS (CORE &amp; PRE MATHEMATICAL METHODS)</b>					
ESSENTIAL MATHEMATICS FOR THE VC YEAR 10/10A 2ED [GREENWOOD]	8	1	<input type="checkbox"/>	72.95	72.95
CALCULATOR CASIO CLASSPAD FX CP400 (RETAIN FROM YEAR 9)	9	1	<input type="checkbox"/>	255.00	255.00
<b>MUSIC &amp; MUSIC TECHNOLOGY</b>					
STEREO INNER EARPHONES (RETAIN FROM YEAR 9)	10	1	<input type="checkbox"/>	9.50	9.50
<b>JOURNEY IN FAITH</b>					
<i>CATHOLIC YOUTH BIBLE (RETAIN FROM YEAR 9)</i>					
<b>VISUAL ARTS &amp; VISUAL COMMUNICATION DESIGN &amp; VET TASTER - VISUAL ARTS</b>					
<i>ONLY TICK FOLLOWING ITEMS IF REPLACEMENT REQUIRED (ALL MATERIALS TO BE RETAINED FROM YEARS 7-9)</i>					
PROGRESSO COLOURED PENCILS 24 PACK	11	1	<input type="checkbox"/>	46.50	46.50
VISUAL DIARY A3 PORTRAIT	12	1	<input type="checkbox"/>	9.90	9.90
<b>VCAL FOUNDATION</b>					
WORK PLACEMENT JOURNAL [DELIVER]	13	1	<input type="checkbox"/>	33.95	33.95
16 GB USB MEMORY STICK	14	1	<input type="checkbox"/>	7.00	7.00
BINDER 2D 38MM A4 INSERT	15	1	<input type="checkbox"/>	5.50	5.50
PENCIL HB	16	1	<input type="checkbox"/>	0.75	0.75
RULER PLASTIC 30 CM	17	1	<input type="checkbox"/>	0.90	0.90
PEN BALLPOINT BLUE MEDIUM	18	1	<input type="checkbox"/>	0.40	0.40
PEN BALLPOINT RED MEDIUM	19	1	<input type="checkbox"/>	0.40	0.40
ERASER FABER CASTELL 7085-20	20	1	<input type="checkbox"/>	1.30	1.30
SHARPENER PENCIL DOUBLE PLASTIC	21	1	<input type="checkbox"/>	0.90	0.90
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL	22	5	<input type="checkbox"/>	1.95	9.75
<i>Students accelerating into VCE Unit 1 and 2 subjects are to see the Year 11 2020 Learning Resource Catalogue for a list of the resources required.</i>					
<b>SHOP COLLECTION</b>					
<i>ALL ORDERS PLACED BEFORE WED 16TH DEC WILL BE AVAILABLE FOR COLLECTION FROM OUR SHOP ON THURSDAY 21ST JAN</i>					
SHOP COLLECT	23	1	<input type="checkbox"/>		
<b>HOME DELIVERY POSTED OUT MID JAN</b>					
HOME DELIVERY	24	1	<input type="checkbox"/>	10.00	10.00

Total Books and Stationery  
(Prices current 14/10/20)

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