



Kolbe Catholic College Home Study Policy 2021

From the College Mission Statement:

As a Catholic school Kolbe Catholic College seeks to educate the whole person, and integrate Faith with the culture and life of a developing young person in Australian society. Priority is given to fostering each person's best expression of self. Particular attention is given to the holistic view of a contemporary curriculum, with an emphasis on teaching vital skills such as literacy, numeracy and social co-operation, whilst integrating knowledge, skills and values across all learning areas.

Rationale:

Home study aims to foster a love of learning within each individual, acknowledging the opportunities for learning that extend beyond the classroom. This form of study assists students by complementing and reinforcing course work, providing the opportunity for review, consolidation and extension. Home study fosters good habits associated with lifelong learning, self discipline, organisation and responsibility/ownership for learning, enabling individuals to break pre existing boundaries and further their own development.

Guidelines:

Home study should:

- Be learner centred, purposeful, meaningful, challenging and relevant to the College curriculum.
- Be appropriate to the skill level and age of the student, taking into account the learning needs of each individual.
- Aim to complement coursework and assessment completed in class, developing key areas of knowledge, skill and understanding.
- Be appropriately structured, providing clear instructions for student learning.
- Take into account the availability of resources and tools for students while at home.
- Be supported by strong learning partnerships, meaningful feedback and directions for future learning.

Note: The time set for the completion of home study is required to be reasonable and suitable to the nature of the tasks set.

Home Study Definition:

Home study refers to student learning that occurs outside of the internal College learning environment. Home study takes a variety of forms including preparation for classes and assessment, revision or practise of previously learnt material, research and inquiry, wider reading, collaboration and consultation, extension exercises and the completion of set coursework and incomplete classwork.

Examples of tasks that may form part of a home study regime include, but are not limited to:

- Pre- reading and the viewing of digital content.
- Creation of products such as blogs, vlogs, personal reflections, models, posters etc.
- Formal assessment pieces.
- Problem solving tasks.
- Performance and skill practise (Visual and Performing Arts, Technology, Sport etc.).
- Revision exercises, practice tests and practice examination questions.
- Personal planning, preparation and organisation.
- Interactive and online skill building exercises.
- Wider reading.
- Writing of different genres.
- Product design, sketching and creation.
- Exercises from set texts (Example: Mathematics)

Recommended Home Study Hours:

Year Level:	Recommended Home Study Hours:
Year 7 and 8	45 minutes – 75 minutes (5 times a week)
Year 9 and 10	60 minutes – 90 minutes (5 times a week)
Year 11	120 minutes- 150 minutes (6 times a week)
Year 12	180 minutes – 210 minutes (6 times a week)
VCAL	Home study may take a practical form and include work placement etc. Time should be reflective of that stipulated for Year 11 and 12 above.

Home Study Support Mechanisms:

To support the completion of home study, the following mechanisms exist for students:

- Homework Club and Mathematics Homework Club (Monday and Thursday 3.30pm – 4.15pm)
- SEQTA Online Planner/ College Diary and Study Resources.
- College Goal Setting Process.
- Learning partnerships with the Learning Advisor, Subject Teacher and House Leader.



Student Academic Support Process (Home Study) Years 7-12

Non Submission of Home Study Tasks/ Home Study Task Does Not Meet the Minimum Criteria:

1.) Late Submission/ Minimum Criteria Not Met:

- The Subject Teacher to write a note in the Student Diary or in the absence of a Diary via SEQTA Direct Message/ Email.
- A note is to be entered into the Pastoral Care Module of SEQTA under the classification of 'Academic'.

Note: The expectation is that the work is submitted in the next lesson or next school day as indicated by the Subject Teacher.



2.) Non Submission:

If the home study task is still not submitted or the minimum criteria still has not been met:

- The Subject Teacher is to make a telephone call home after speaking with the Learning Advisor.
- Another note is to be entered into the Pastoral Care Module of SEQTA under the classification of 'Academic'.
- A resubmission date is to be arranged.
- Once submitted, the work is to be assessed as per the normal home study task guidelines.



3.) Academic Detention:

If the home study task is still not submitted or the minimum criteria has still not been met:

- Contact is to be made with the Curriculum Leader who issues the academic detention and makes a note in the Pastoral Care Module of SEQTA under the classification of 'Non-Submission of Work- Afterschool Detention'.

Note: The student will complete the home study task in the detention and should be assessed according to the home study task guidelines/requirements.



4.) Where patterns in academic behaviour are evident a parent meeting is to be scheduled with the relevant Curriculum Leader and House Leader.

Notes:

- VCE SAT's and SAC's and VCAL Learning Outcomes follow a different 'Student Academic Support Process' consistent with VCAA and College guidelines.
- Incidents related to Year 7-10 assessment tasks and academic plagiarism follow a different 'Student Academic Support Process' consistent with ACARA, VCAA and College guidelines.
- Student illness and personal circumstances are currently responded to on a 'case by case' basis in consultation with the relevant Curriculum Leader, House Leader and Learning Advisor.
- 'Minimum criteria standards' should be altered for students on Personalised Learning Plans (PLP's) so that they are in accordance with student learning support documentation.