

Useful Career/Pathway Websites & Resources

<http://www.jobguide.deewr.gov.au/>

The Job Guide 2011 website includes hundreds of occupational profiles, it Guide provides an in-depth look at a range of occupations, and their education & training pathways. It also gives useful information about how to work out what occupations suit you best, based on your interests and abilities. The Job Guide is written and produced for a Year 10 audience. In year 10, every student will receive a copy of this guide during their MIPS interview.

www.skills.vic.gov.au

A great website that provides links to information on **skilling up!** It has links to information on apprenticeships and traineeships, going to University or TAFE and to finding a subject or course. It has a Career Resources link that will assist you with deciding which career is right for you and assist you in choosing the right course.

www.skills.vic.gov.au/apprentices

Loads of information on just about everything you would want to know about apprenticeships and traineeships. This link will also assist you with information on pre-apprenticeships and school based apprenticeship.

www.australianapprenticeships.gov.au



This is the Australian Government website on Australian Apprenticeships and obviously provides a great deal of information on Apprenticeships and Traineeships. It has many useful links; one of them being the link to finding an Australian Apprenticeship Centre if you are ready to commence an apprenticeship.

www.gtaltd.com.au

This is the website of Group Training Australia. It is a very informative website. The link "Find a local Group Training Organisation" will link you to a GTO in your area.

<http://www.goingtouni.gov.au/>

Provides just about all you need to know about moving on to tertiary study. It offers information on fees, loans and scholarships, links you to the course finder website and how to apply.

www.vtac.edu.au



The Victorian Tertiary Admissions Centre (VTAC) is the central office that administers the application and offer process for places in tertiary courses at university, TAFE and independent tertiary colleges in Victoria (and a few outside Victoria). VTAC receives and forwards application information and supporting documentation to the course selection authorities at institutions. The [courses](#) link on the VTAC home page provides information on courses, providers, entry requirements, fees and information on applying.

www.youthcentral.vic.gov.au



Youth Central is the Victorian Government's web-based initiative for young people aged 12-25, filled to overflowing with great information and articles about:

- [How to find a job](#)
- [Courses you can study and training you can do](#)
- [What's on in your local area](#)
- [The latest release in movies, CDs and games](#)
- [People who are doing interesting things and making stuff happen](#)

The **Job & Careers** and the **Studying & Training** links offer lots of information on Planning your career, How to look for work, Sample resumes and covering letters, TAFE/Tertiary and other training options, Applying for courses, Assistance while studying, Battling the VCE slumpplus lots more.....

Definitely worth a good look!

www.myfuture.edu.au



This is an excellent website to begin your career research. You can log on to [My guide](#) and work your way through a process of identifying, exploring, planning, and doing **OR** you can go straight to [The Facts](#). Once you have clicked on [The Facts](#), scroll down and click on Occupations and then on the next page, click on the word Alphabetically. You will now see an occupations list from A—Z and you can begin your search..... The two most important links from here are the related jobs and the related courses. The related jobs section allows you to go and explore related occupations. This link can take you off on another direction that you may never have considered before. The related courses link shows you where you can study, the types of courses available both TAFE and University. It also has links directly to the TAFE or University that offers the course.

<http://jobsearch.gov.au/default.aspx>



This website lists current vacancies. By having a look at this website you will see what other people do for a living. There are jobs listed here that you may have never heard of before. As these listing are current vacancies we can read what employers are looking for in their applicants. From reading what employers are asking for you, can then ask yourself" "what do I need to do to skill myself up so that I will be the person who gets a job like that when my time comes?" This website has many entry level jobs and it a good one for apprenticeships and traineeships.

www.mycareer.com.au



There are many employment websites listing current job vacancies. This website has more professional level jobs and not as many entry level jobs like the [Job search](#) website has. By looking on this website you can get an idea of where your pathway may be headed, who will employ you and how much you will earn. If you find a job on this website that you like, click on it and look at what the employer is asking for in the applicant. This will give you an idea of what you need to do to gain the skills required to be the successful applicant for a similar position in the future.

www.seek.com.au



www.careerone.com.au



The above websites list current vacancies Australia wide.

There are many other employment websites that you could explore, some specialise in particular areas and others are not as well used by either employers or applicants.

Warning! Always keep in mind when you are looking at a job vacancy, if the job looks too good to be true, it most likely is just that. Beware of jobs that do not clearly state what the job is about. Any job that offers terrific money to applicants with no experience should be left alone.

www.joboutlook.gov.au

Job Outlook is a careers and labour market research information site to help you decide on your future career. It provides information for those who wish to explore their chosen occupation in more detail. It looks at job prospects for the future, current skill shortages in the Australian work force and the opportunity to look at the world of world from a big picture point of view. This website has a quick career quiz (Link on the left side). This career quiz has 15 questions. When you complete the questions, click on [see results](#). The results will show you your area of interest and from there offer links to explore jobs with in this field. This website will link you to the [Job search](#) website so you can continue your search.

Individual Company websites

And....Applying for jobs on line - Most larger companies have a careers or employment link on their website and will advertise job opportunities through their own website. It is through these links that you may be able to apply for jobs on line. Many of the retail and fast food chains that employ lots of part time workers use the on line application process as a way of recruiting new staff. If you are researching your career, checking out vacancies advertised through company websites will give you insight into what skills you will need to acquire and where this career pathway may lead you in the future.