



Tuesday 23 November 2021

Dear Parents/Caregivers

Year 12 2021 Graduation Ceremony – Update

Following the latest announcement from the State Government regarding COVID-19, the College has reviewed the operation of the Year 12 2021 Graduation Ceremony and extended the viewing options available for parents/caregivers and families.

The revised version of the event has been planned in accordance with the latest State Government COVID-19 Roadmap and the CECV Protocols associated with health, safety and social distancing. As such, Year 12 students and members of College staff will attend the ceremony on campus in the College Stadium and parents/caregivers and families will have the opportunity to pursue the options outlined below.

Parents/Caregivers:

- Attend the ceremony in the College Stadium.
- View the ceremony online via the live stream link provided.
- View a streamed version of the ceremony via an open air large screen on the College Oval (The operation of this option is weather dependant).

Members of Immediate and Extended Family (Other than Parents/Caregivers):

- View the ceremony online via the live stream link provided.
- View a streamed version of the ceremony via an open air large screen on the College Oval (The operation of this option is weather dependant).

Guests attending the Graduation Ceremony onsite are to adhere to the State Government and CECV Requirements associated with evidence of double vaccination.

The event will also be recorded. The recording will be shared with students and families to provide the opportunity for those unavailable at the time of the ceremony to engage at a more suitable time.

Please find below key information associated with the event. Students and families will be briefed should amendments to the details below be required.

Date:

Monday 6 December 2021

Location (Year 12 Students):

Kolbe Catholic College - Stadium

Location (Parents/Caregivers):

Parents/Caregivers have the following options:

- Kolbe Catholic College – Stadium
- Kolbe Catholic College – Oval
- Offsite viewing via the live stream link provided – <https://us06web.zoom.us/j/86248881871>

Note: Guests are to adhere to the State Government and CECV Requirements associated with evidence of double vaccination

Location (Immediate Family and Extended Family other than Parents/Caregivers):

Immediate and Extended Family (Other than Parents/Caregivers) have the following options:

- Kolbe Catholic College – Oval
- Offsite viewing via the live stream link provided – <https://us06web.zoom.us/j/86248881871>

Note: Guests are to adhere to the State Government and CECV Requirements associated with evidence of double vaccination

Live Stream Link:

<https://us06web.zoom.us/j/86248881871>

Student Arrival Time:

12.00pm

Guest Arrival Time:

From 12.00pm

Ceremony Duration:

12.45pm – 2.15pm

Student and Parent/Caregivers Event Pre Registration:

Please follow the instructions provided

Student Dress Code:

Students will have the option to dress in either Semi Formal/Formal Attire – No Denim (All students will be provided with a Graduation Gown upon arrival)

Event Pre Registration:

To assist with the planning of the event, Year 12 students and families intending to watch the event onsite are required to register their attendance online by **12.00pm on Monday 29 November 2021**. Attendance registration can be completed via the links below:

- Year 12 students: https://docs.google.com/forms/d/e/1FAIpQLSeO8eCKhumVfDSbo2kuhtRr-UpzI2bzE25DmhWJaW8g - GW-Q/viewform?usp=sf_link
- Parents/Caregivers and Families: <https://www.trybooking.com/BVSVZ>

As part of their registration Year 12 students will also be required to provide their height in centimetres to assist with the preparation of Graduation Gowns etc.

Event Parking and Student Pick Up and Drop Off:

Parking and student pick up and drop off will be via the Oval Carpark with access to the College provided through Gate One. Guests and students are required to comply with the relevant social distancing and health regulations at all times whilst on campus.

Health and Safety:

Students and any guests attending the College for the event will be required to adhere to all State Government and CECV COVID Safe Protocols whilst on site. This may include the wearing of face masks, the practicing of safe hand hygiene etc. Students and parents/caregivers are to follow the signage and directions provided on the day.

Guests are to adhere to the State Government and CECV Requirements associated with evidence of double vaccination and will need to check in using the QR Code provided.

Student Check In:

Upon arrival at the College, all Year 12 students will be required to report to the College Stadium. Students will be fitted with their Graduation Gown and Sash and be escorted to their allocated seat. All students will also participate in an official event briefing.

College Stadium – Parents/Caregivers:

Year 12 parents/caregivers have the opportunity to attend the Graduation Ceremony in the College Stadium. Parents/Caregivers who elect to pursue this option are reminded of the following:

- Registration needs to be completed online as per the process previously outlined.
- State Government COVID Safe Protocol requires all attendees to provide evidence of double vaccination status for access to the site. As part of the health and safety requirements currently in place, the College will not be able to provide entry to individuals who cannot provide evidence of this on the day.

Note: Parents/Caregivers that have already registered for the Open Air Large Screen on the College Oval that would like to change their booking to the College Stadium are asked to contact College Main Reception by 12.00pm on Monday 29 November 2021.

College Oval – Open Air Large Screen:

Year 12 parents/caregivers and families have the opportunity to watch a streamed version of the Graduation Ceremony via an open air large screen on the College Oval. Families who elect to pursue this option are reminded of the following:

- Registration needs to be completed online as per the process previously outlined.
- State Government COVID Safe Protocol requires all attendees to provide evidence of double vaccination status for access to the site. As part of the health and safety requirements currently in place, the College will not be able to provide entry to individuals who cannot provide evidence of this on the day.
- Families will be required to provide their own seating (This may include deck chairs, picnic rug, bean bag etc.) and any food and drink they may wish to consume whilst watching the live stream (Please note that this is not a licensed event and as such any drinks are to be non-alcoholic.).

In the event of inclement weather, the open air large screen on the College Oval will not operate and families will be required to view the live stream from an offsite location of their choice.

Event Live Streaming:

All family members and significant individuals who do not choose to pursue the onsite options available are encouraged to join the College online via the live stream link provided for the Graduation Ceremony. To participate in this event, individuals will require a device with internet, web streaming capacity and sound. Families requiring assistance with the set-up of this are welcome to make contact with the College IT Department prior to Friday 3 December 2021.

Graduation Photography:

Internal photography services will operate as part of the event. This includes individual student portraits and images of the presentation of certificates. These will be made available to students and families online following the event.

Open Air Screen – College Oval – Inclement Weather:

To comply with the COVID Health and Safety protocols currently in place, the College Oval will remain open air with no shelter. In the event of inclement weather, families will be required to view the ceremony online from an offsite location.

Year 12 2021 Graduation Events Website:

The College has created a Graduation Events Webpage that contains information (inclusive of the online live stream access link) for students and families regarding the Graduation Ceremony. This is accessible via the **Kolbe Catholic College Website under 'News and Events'**. Students and families are encouraged to access the site, sharing the link and event information with any significant individuals, extended family etc.

Please do not hesitate to make contact with the College via telephone on 8339 3060 should you have any questions or require further information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Scully', with a stylized flourish at the end.

Mr Nick Scully
Principal