



Tuesday, 14 April 2020

Dear Parents/Guardians,

Onsite Supervision during Remote Learning

In compliance with CECV guidelines, the College is providing supervision of the children of essential workers, who are not able to make other arrangements during this time. These students will engage with the same online learning as other students, but will be supervised by school staff on campus from 8.30am-3.15pm. If students need support with their learning, they will be able to contact their classroom teacher or, in some cases, an aide online via email, Direct Message or other online platforms.

Please note: the canteen and bus services will not be available during this period of time; students need to bring their own food & drink, and make their own way to school.

In order to ensure the health & safety of students and staff during onsite supervision, a number of measures have been put in place:

- Students will be supervised in a group of no more than ten students. These groups may comprise of students from Year 7-12.
- Desks will be cleaned daily and other high-touch surfaces more frequently.
- Each group of 10 will have a designated entry/exit point from the building to minimise contact with other students.
- Rooms will be set up to ensure that the supervising teacher is able to monitor all students' screens throughout lesson times.
- As determined by the College, a non-contact thermometer will be used by staff to check students' temperatures. Students who are unwell or have any of the symptoms of colds, Influenza or Coronavirus will be sent home.

Families utilising onsite supervision during this period will be required to adhere to the following requirements:

1. Students who are unwell or who have any of the following must not attend onsite supervision:
 - Fever of 38 degrees or higher
 - Cough
 - Difficulty breathing
 - Runny nose
 - Sore throat
 - Fatigue
 - Headaches
 - Diarrhea
2. Students must maintain a minimum 1.5 metre distance from other people at all times.
3. Students may not share food with any other students.

4. Hand sanitiser will be available at classroom doors. Students must use hand sanitiser as they enter the classroom and wash their hands on arrival at school, and at the ends of recess and lunch times.
5. Students will be allocated a cleaned desk. They may not approach or make contact with any other student's desk. If they need to speak with the teacher, they must remain in their seat and raise their hand.
6. They must use headphones when participating in online classes or viewing any audio/visual materials.
7. Students may not borrow materials (eg. pens, calculators etc) from other students.
8. Students must work productively in onsite supervision. Students who are disruptive to the learning of others will be sent home.
9. During breaks, students must engage in recreation activities that enable them to maintain social distance. Ball games, such as downball, will not be permitted due to the potential risks associated with high touch surfaces.
10. Students attending the College should be in full winter uniform and must be wearing the uniform correctly.

For your child to attend this on-site supervision you will need to acknowledge the requirements listed above and provide consent by replying to this notification. If you do not provide consent your child will not be permitted to attend the College during this time.

If you have any queries, please feel free to contact me by email at tkift@kolbecc.catholic.edu.au

Yours sincerely



Mr Nick Scully
Principal